

Using NoodleTools Part II: Outline & Notecards

Now that you have cited your sources, you can get to work on your notecards. Sign in to your NoodleTools account at www.noodletools.com.

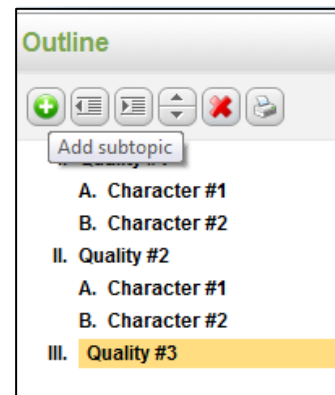
Dashboard:

Go to your dashboard (make sure you are in the correct project) and select Notecards under components.



Outline:

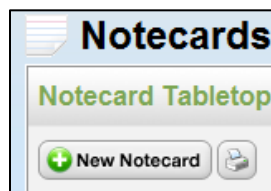
Enter your qualities and characters into the outline on the right hand side. Use the green plus button and arrows to enter your three leadership qualities and each of your characters. If your first quality is being articulate, enter that, followed by the two characters you will discuss in your essay.



Once your outline is complete, you're ready to move on to creating notecards.

Notecards:

Click on "New Notecard" on the left.



Direct

Quotation:

You can enter a title for the notecard as well as select the source it goes with. The first section allows you to copy and paste direct quotations from the source.

New Notecard

Title
Julius Caesar - background information A short phrase that reminds you of the content

Source
"Julius Caesar." Gale World History in Context. Gale, 1994. ... Link this notecard to a source in your list.

Pile
Select A Pile

URL
 Direct, persistent link to the online material,

Pages
 Page number(s) of material, if given.

Tags
assassination Type new tags or select existing tags to add quotation marks (e.g., "global warming") or

Existing Tags
Select a tag... Tags will help you uncover new patterns within them now and tidy up later.

Direct Quotation

Paragraph Font family Font size **B** *I* U

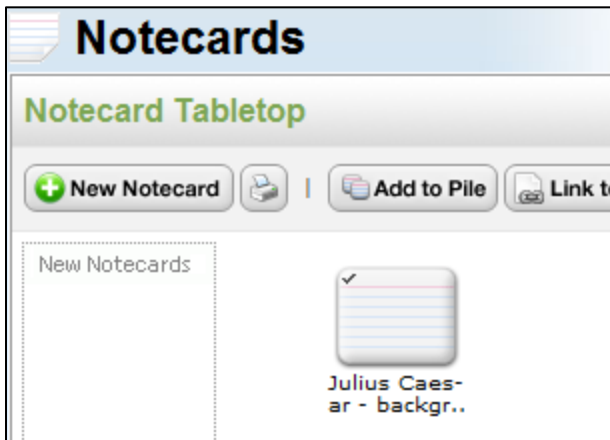
While successful in eliminating Caesar, his enemies would prove unable to reverse the constitutional course he had set for Rome. The Roman Republic would not be a republic much longer. Although few realized it, Rome had already begun the process of transforming itself into the Roman Empire.

Copy and paste (words, images) from the clipboard (Ctrl-C on a PC, Command-V on a Mac). To copy text from a Web site or clipboard (Ctrl-C on a PC, Command-V on a Mac), paste the text into your notecard:

- To remove formatting and HTML tags, click the **Remove Formatting** button.
- To paste text from a Word production, click the **Paste as Plain Text** button.
- To paste text and images from a Web site or clipboard (Ctrl-C on a PC, Command-V on a Mac), click the **Insert/Edit Image** button at the bottom right.

Notecards Tabletop:

This is where it gets funky. You can drag new notecards to your “tabletop” by clicking on the notecard and moving it into the large white area in the middle of the page.

**Adding to the Outline:**

You can then drag the notecard to the appropriate place in your outline. For example, if the notecard you just completed has information that supports **Quality #1** for **Character #1** you can drag it into the outline. How's that for organization!

